



Newfoundland and Labrador Occupational Therapy Board
Annual General Meeting Minutes
June 11, 2014 12:00-1:30 pm
(via teleconference)

Attendees:

Margie Collingwood	Kim Doyle	Ashley Walsh
Kelly Fry	Glenda Cokes	Patricia Granger (public)
Sylvianne Andrews	Sandi Sparrow	Kelly Jackson-Pritchett
Shelly DiNur	Anne Johnston	Kelly Doucet
Karla Hartery	Jen Bouzane	Sharon Horan
Terri Walters	Lisa McDonald	Mark Flood
Melissa Greene	Jennifer Forward	Meghan Pack
Kathy Thorne	Jane Simmons	Paulette Upshall
Karen Martin	Carla Evans	Kristin Brown
Sara West	Corrina Murrin	Renee Hillier
Sarah Hodder	Jen Fahey	Janice Pelley
Lisa Heale	Lindsay MacDonald	Sandy Delaney
Susan Morgan	Patti Moores	Sara Jenniex
Sandy Wiseman	Patti O'Keefe	Janet Gosse
Nicole Sussex	Kristen Blackmore (student)	

Regrets:

Jeff Williams Heidi Croucher

1. Call to Order

Meeting called to order by Chairperson Glenda Cokes at 12:05 p.m.

2. Acceptance of Previous Minutes: June 12, 2013

Minutes amended to reflect accurate attendance of membership. Motion to accept minutes with attendance corrections as noted by Terri Walters. Motion to accept corrected minutes, seconded by Janet Gosse.

3. Annual Report and Discussion

See attached Annual Report June 2014 for the following:

- Chairperson's Report - submitted by Glenda Cokes, Chairperson.
- Registrar's Report - submitted by Kim Doyle, Registrar.
- Treasurer's Report - submitted by Margie Collingwood, Treasurer.
- Committee Updates:
 - Continuing Competency Program – submitted by Ashley Walsh

Discussion:

- Chairperson Report, Disciplinary Panel page 2: Public Members are Ron Sheppard, Margaret Earle and Jim Courtney

- Chairperson Report – Melissa Greene asked for clarification between NLOTB and NLAOT Dalhousie Book Prizes. NLOTB confirmed that NLOTB offers its own Book Prize separate from NLAOT.
- Treasurer Report, page 3:
 - Finance Policy will be explored for risk management purposes
 - Advertising costs were increased this year due to advertising for the Executive Director position
 - Next year will reflect the increase of professional fees; fees increase to \$350 in February 2015 as discussed at the 2013 AGM.
 - Note that NLOTB now has liability insurance

4. Board Nominations

Nominations for Member at Large were: Lindsay Macdonald, Patti Moores, Sandy Wiseman. 20 % of members voted. Patti Moores received most votes and as such is the new NLOTB Member at Large. NLOTB thanks Lindsay, Patti and Sandy.

5. Appointment of Auditors

Chairperson Glenda Cokes put for the motion to appoint Noseworthy & Chapman as auditors for 2014-2015 year.

Motion made by Jane Simmons.

Motion seconded by Tammy Priddle.

6. New Business / Discussion

No new business.

7. Closure of Official Meeting

Meeting adjourned at 12:53 p.m.

Respectfully submitted by,

Kelly Fry, OT(R)NL

Secretary NLOTB

2009-2012, 2012-2015

Attachments: 2014 NLOTB Annual Report